The Office of the Texas State Chemist (OTSC) has an immediate opening for the position of Communications Coordinator. As the OTSC Communications Coordinator, you will work closely with the OTSC Director to facilitate all internal and external communication with agency employees and stakeholders, as well as authors, editors, reviewers and readers of the Journal of Regulatory Science (journals.tdl.org/regsci) to:

- Develop and maintain communication plan for OTSC;
- Coordinate all stages of publication for books, journals, newsletters, online material, and publicity material, which may involve: writing articles and reports; copy editing; layout and proofreading;
- Design and update online and printed materials (e.g., press releases, newsletters, special events items, etc.);
- Coordinate the publication and editorial process for the Journal of Regulatory Science using the Texas Digital Library open-access journal management system;
- Manage editorial and public relations calendars; and
- Assist the Director to meet Freedom of Information Act (FOIA) request requirements.

OTSC, which operates under Texas A&M AgriLife Research in College Station, Texas, protects consumers and enhances agribusiness through its feed and fertilizer regulatory compliance program, surveillance and monitoring of animal-human health and environmental hazards, and preparedness planning. Each year, OTSC oversees registration, compliance and enforcement activities for more than 20 million tons of feed and fertilizer manufactured and distributed in the Texas with a market value approaching $10 billion. To regulate such a globally connected industry, OTSC collaborates with federal and state agencies, which include, but are not limited to, the U.S. Food and Drug Administration (FDA), United States Department of Agriculture (USDA), Texas Department of State Health Services (DSHS), and Texas Commission on Environmental Quality (TCEQ).

Communication and outreach programs are a cornerstone of the OTSC mission. Our extensive outreach efforts include the Regulatory Science in Food Systems graduate certificate at Texas A&M University (regsci.tamu.edu); online continuing education courses such as Feed Industry HACCP (feedhaccp.org) and Lab Quality Systems (FAO, 2015); and innovative co-regulation programs in Texas (One Sample Strategy) and beyond (apteca.tamu.edu).

As a budgeted employee, you'll be eligible to receive benefits such as paid holiday, vacation and sick leave; veteran’s services; retirement programs; insurance; and travel expenses. You'll also have opportunities for continued learning and education in the emerging field of Regulatory Science.

This opportunity is perfect for someone with a master’s degree in Science and Technology Journalism or a related field; exceptional written and verbal communication skills and the ability to work independently with close attention to detail. For education, experience and skills requirements see Notice of Vacancy (NOV) #08936 at http://greatjobs.tamu.edu.

Application (with résumé and cover letter) may be submitted online at http://greatjobs.tamu.edu. The Office of the Texas State Chemist is an Equal Opportunity/Affirmative Action/Veterans/Disability Employer.