

Firm Name:

Date:

Firm Location:

Manager Name:

*Grain elevators review records and procedures weekly during harvest. Feed mills and bagging-only facilities review records and procedures every 2 weeks. Document corrective actions and/or contact an OTSC field investigator if results or records are out of conformance. Retain reports for OTSC review.*

Yes No N/A

**File Samples:** Are file samples retained, ≥ 500 grams and properly labeled? (Appendix N)

- Date of analysis;
- Producer’s name/farm #;
- County of origin - *If the county of origin is unknown, record the county where the sample was tested;*
- Scale ticket number(s) - *For composite samples, list the first number in the sequence;*
- Aflatoxin and/or fumonisin level; and
- Analyst initials.

**Sampling & Sample Size:** Do designees use approved equipment and follow the sampling pattern described in the approved Sampling & Testing Plan to collect at least the minimum sample size? (Appendices F & G)

**Grinder Check:** Has the grinder been checked, are results entered in the record and are fines ≥ 70%? (Appendix K) List the 3 most recent results:

**Lab Scale Check:** Has the lab scale been checked, are results entered in the record and are results within the acceptable range (49.5 - 50.5 grams)? (Appendix L)

**Control Samples:** Are control sample results entered in the record and within the acceptable range? (Handbook: Appendix M) Attach Control Sample Record (exclude previously submitted pages).

**Crop Insurance:** If your firm issues Reports of Analysis for crop insurance, has the insurance information been sent to [oss@otsc.tamu.edu](mailto:oss@otsc.tamu.edu)? (Appendix O)

Comments & Corrective Actions:

Date Range: \_\_\_\_\_ to \_\_\_\_\_

Total # Loads of Corn Tested: \_\_\_\_\_

	Minimum Level Tested	Maximum Level Tested
Aflatoxin	ppb	ppb
Fumonisin	ppm	ppm